

CONSTITUTION

ST. SOLDIER LAW STUDENTS' SOCIETY FOR PROFESSIONAL PURSUITS (SLSP)

Head office: St. Soldier Law College, NH-1, Jalandhar (Punjab), 144011

President: *[Signature]*
Vice President: *[Signature]*
Secretary: *[Signature]*
Treasurer: *[Signature]*
Neha Tuli

Preamble

We, the students of St. Soldier Law College, Jalandhar in order to:

DEVELOP THE INTEREST OF LAW STUDENTS BY ENCOURAGING AND ASSISTING THEM TO DEVELOP LEGAL ACUMEN AND APPLY THINKING, RESEARCH, DRAFTING, ADVOCACY & JUDGEMENT SKILLS;

LEAD LAW STUDENTS TO BE MEN OF STATURE, PERSONALITY, REPUTATION, UNQUESTIONABLE INTEGRITY, GOOD CHARACTER AND STURDY INDEPENDENCE;

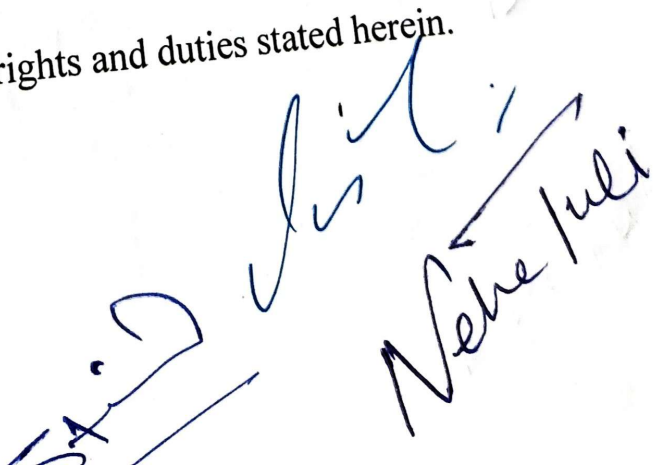
REGULATE MOOTING, DEBATING, DRAFTING, QUIZ, SPORTS AND CULTURAL ACTIVITIES IN THE INSTITUTE, IN A JUST AND FAIR MANNER WHILE FASINATING SUCH ACTIVITIES IN THE BEST POSSIBLE WAY.

NURTURE VALUES OF LIFE & GOOD CITIZENARY.

ADVANCE LAW AND JUSTICE IN SERVICE OF SOCIETY AND TO BE CONSCIOUS CONSTRCUTIVE & USEFUL INDIANS.

Do hereby establish the ST. SOLDIER LAW STUDENTS' SOCIETY FOR PROFESSIONAL PURSUITS and adopt this Constitution as its governing instrument on this 18th day of June, 2018.

The society hereby assumes all rights and duties stated herein.


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PART I - THE SOCIETY AND ITS OBJECTIVES

1. NAME, COMMENCEMENT, TERM, APPLICATION AND SEAL

- (1) The name of the Society shall be the ST. SOLDIER LAW STUDENTS' SOCIETY FOR PROFESSIONAL PURSUITS and this document shall be called its constitution. It shall come into effect at once.
- (2) The term for which the Society is organised is perpetual.
- (3) This Constitution shall apply to all the students of St. Soldier Law College who shall be deemed to be members of the Society, members of any Committee and also persons participating in activities.
- (4) There shall be a seal of the Society which shall be the signature of the Society.

2. OBJECTIVES

- (1) To establish a well-organized and working umbrella body of the College.
- (2) To provide and righteously synchronize programs and activities dealing with or related to the field of law including but not limited to moot courts; mock trials; legal drafting; judgement writing; research; discussions and forums about the law, current legal issues, and legal careers; socio-legal events; lectures; conferences; legal quizzes; and other legal competitions or law-related events or sports.
- (3) To bring together students who have a common interest in law and provide them assistance and an avenue to express their concerns, goals, and interests in the pursuit of a career or education in the legal field.
- (4) To promote the understanding of legal profession, the rule of law, the legal process, court procedures, court etiquette and the justice system.
- (5) To maintain and enhance the reputation and integrity of competitions and to excel at competitions related to law, and to prepare and select students for external competitions and establish selection criteria thereof.
- (6) To decorate law students who triumphantly represent the Institute.
- (7) To do every lawful act to fulfil the aspiration enriched in the Preamble.
- (8) To prepare students for becoming responsible citizens of India, living in fraternity and contributing to the development at large.

St. Soldier Law College
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3. MEMBERSHIP

- (1) All the students and teachers of the St. Soldier Law College shall pro facto be the members of the Society.
- (2) The students and teachers shall hold the posts as may be prescribed by the President and function accordingly

PART II- ORGANIZATION

CHAPTER 1: THE PATRON

- (1) Chairman of the St. Soldier Society or his nominee will be the Patron of the Society.
He will guide the functioning of the society.
- (2) In the event that a question of interpretation or construction of this Constitution should arise, it shall be reserved to the Patron.
- (3) The Patron may seek information on any matter concerning the Society from the President and such information shall be provided expeditiously.
- (4) In an event that the executive machinery of the Society has failed and the Patron is satisfied that the Society can no longer fulfil the objectives of the Society, he or she may put the Society under suspended animation, and for that period he or she may assign the functions of the Society to any other Board or to any competent person or a panel of such persons. Provided that this power shall be sparingly used only in the interest of the Society.
- (5) The power to dissolve the society shall be vested in the Patron. Provided that the Society cannot be dissolved unless the President recommends such dissolution to the Patron and that 30-days notice shall be given to the Core Committee members stating reasons for such dissolution in order to avoid such dissolution by acting to the satisfaction of the Patron. Provided also that this power shall be sparingly used only and only in the interest of the student community of the College. The founding members of the Society are assured that this provision will remain a dead letter.



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CHAPTER 2: THE PRESIDENT

- (1) The Director or the Principal of the St. Soldier Law College, Jalandhar shall be the ex-officio President of the Society.
- (2) The President is the leader of the Society and is ultimately responsible for the supervision of all functions that may effect the Society.
- (3) The President's fundamental purpose is to act as the Society's representative to the students, faculty, administration and public. The President shall be responsible to the Patron and other office bearers.
- (4) The President may create and supervise Councils, Committees and appoint their Chairpersons and Members.
- (5) The President shall ensure that all members, officers and councils are adhering to the Constitution and carrying out their duties and fulfilling their responsibilities.
- (6) When it becomes impossible to call a meeting of the Office Bearers to exercise any power or to perform any function vested in them, such powers and functions of the Office Bearer shall vest in the President and every act of the President in exercise of such powers or functions shall be deemed to be an act of that particular Office Bearer whose powers and functions are such exercised. Provided that the President shall consult the Patron or the Chairperson of the Faculty Board and the Core Committee before exercising such powers or functions.
- (7) The President may be assisted by an Adjunct with responsibilities as and when needed.
- (8) On the request of the Council, the President shall appoint various Councils to enable the Society fulfilling its objectives and, if required, then he may constitute Committees under the Councils.
- (9) The President may award academic credit to any member of the Society for outstanding or distinctive performance in Society activities.
- (10) The President may reimburse all costs of any participant or team which has triumphantly represented the University in an external competition.

CHAPTER 3: COORDINATOR AND DEPUTY COORDINATOR

- (1) One senior teacher of the college appointed by the president will be the coordinator and another teacher appointed by the president will be the deputy coordinator.
- (2) The job of the coordinator will be to coordinate the functions of the councils of the society as per the objectives and decision taken from time to time.

St. Soldier Law College

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- (3) When the coordinator is not available, his/her functions and powers shall be deemed to have been devolved on the deputy coordinator and if the deputy coordinator is also unavailable the functions and powers shall be exercised by the Secretary of the society.
- (4) Supervise and regulate all competitions and perform such functions and exercise such powers which the President may assign.
- (5) Assist and support teams and participants; Appoint coaches/liaisons for participants etc.
- (6) Recommend funding for deserving teams that are unable to bear their expenses, to the President.
- (7) Advise the Executive Board or the President to constitute Committees to conduct scheduled events.
- (8) Maintain an Information Bank which shall contain selected resources for the benefit of the members such as briefs, books, research papers, video resources, digital resources etc. And issue or authorize the issuing of such resource for use by members for a reasonable time.
- (9) Perform such other functions and exercise such powers as may be assigned by the President.

CHAPTER 4: VICE PRESIDENT

- (1) Two Vice Presidents shall be appointed by the President from amongst the students of the college. They will assist the president and coordinator in the discharge of the duties.
- (2) The Vice-President shall assist the President with responsibilities as needed and shall take over the President's duties when the President is unavailable.
- (3) The Vice-President shall be responsible to the President and the Executive Board..
- (4) The Vice-President has the right to be consulted by the President prior to exercise of any discretionary power which is vested in the President expressly or impliedly.

CHAPTER 5: SECRETARY

- (1) There shall be one Secretary of the Society, appointed by the President from amongst the students.
- (2) He/She will:

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- a) Be responsible for maintaining the records of the meeting of the society in consultation with the coordinator.
- b) Assist and work under the direction and supervision of the President.
- c) Supervise all officers and delegate functions and powers to Executive Members whenever so directed.
- d) Prepare agendas for Board meetings; call meetings; record minutes from all Board meetings; ensure that every member has been notified about Board meetings; keep and maintain organized files regarding Society activities; keep the President informed about all activities of the Society; take custody of the Society seal; and prepare and publish monthly and annual reports.
- e) Maintain an up-to-date and thorough record of all Executive Members who are active, non-active, past and present, and advise the President or the Executive Board about members not performing functions adequately.
- f) Keep one up-to-date copy of the Constitution, provide it to the Patron and the Faculty Advisors, and publish and make it available whenever directed.
- g) Oversee registration, selection, training and orientation of new members; and shall keep a track of member roles, performance and activity.
- h) Perform any other additional functions or exercise such powers as may be assigned by the President.
- i) Be assisted by a Deputy Secretary with responsibilities to maintain the record of the Society and manage certification and recognition as and when needed.

CHAPTER 6: EXECUTIVE MEMBERS

- (1) Each year, or whenever it deems proper, the Society shall induct four student Executive Members by conducting competition(s) and/or on the basis of outstanding performance in previous competition(s).
- (2) Notwithstanding the foregoing provision and if need be, the President may, after consulting the Chairperson of the Faculty Board and the Vice-President, call upon such students to become Executive Members who are considered highly suitable for the Society based on their exceptional leadership skills, knowledge, character and integrity.
- (3) The Society shall endeavour to induct Executive Members equally from all batches of the college.

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- (4) In addition, the President may nominate Two teachers as Executive Members of the Society

CHAPTER 7: TREASURER

- (1) The society will have one Treasurer which shall be appointed by the President and must be a member of Faculty;
- (2) The Treasurer will:
 - (a) Manage and document the finances and resources of the Society under the supervision of the Board.
 - (b) Prepare a budget at the beginning of each semester, and supplementary budget when necessary, and get them approved by the Board.
 - (c) Be a custodian of all resources of the Society.
 - (d) Perform such other functions and exercise such financial powers as may be assigned by the President.

CHAPTER 8: TENURE OF THE OFFICE BEARERS AND QUORUM

- (1) The tenure of the Office Bearers will be one academic year.
- (2) The Quorum for meetings of the Society will be one third of members.

CHAPTER 9: ACTIVITY COUNCILS

- (1) The society will consist of Several Councils/Clubs/Committees which shall be formed by the President at his discretion.
- (2) The President of the society or his nominee will be the ex-officio Chairman of all the Councils/Clubs.
- (3) All the students of the College shall, at the time of start of semester shall compulsorily be a member in one or more Council under the Society. There shall be a nominal prescribed fee for the membership which is to be paid by all the members.
- (4) The accounts of the Society shall form a part of Students' Welfare Account but its receipt and expenditure shall be separately maintained and used only for achieving the objectives of the Society.
- (5) Following Councils/ Clubs/ Committees will be formed at the time of commencement of this Constitution:
 1. **BOARD OF MANAGEMENT**: It shall be the high-powered board headed by the Chairman (or his nominee) of St. Soldier Educational Society (Regd) and will have Director as the Secretary, Three senior most teachers and Three student

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representatives as the members. The Board will have the following Committees/Cells under it: Director will be the ex-officio Chairman of all such Committees/Cells:

- (a) **Planning Board** – To discuss and plan the future development of the College. The Chairman will decide. The teachers and students members in addition to any expert appointed by the Chairman of the Board of Management. The number of members may be upto seven.
- (b) **Finance Committee**: as appointed by the Chairman of Board of Management to raise, plan and permit the financial expenditure. The expert member and upto Four more members including staff and students in equal numbers may be appointed on the Finance Committee.
- (c) **Capacity Enhancement Cell**: With upto six members with equal representation to students and teachers/staff. The cell shall aim at deliberation, deciding and doing acts with as week as without infrastructural increase the teachers, staff and institution as a whole.
- (d) **Grievances Redressal Committee**: The committee headed by the Director/Principal will have members from teachers, non-teaching staff and students. All kinds of grievances of students and staff will be sorted out and remedied in the shortest possible time and in no case in more than a week. Wherever needed the matter can be taken up with the top management of St. Soldier Group. Complaints can be received directly by the Director/ Principal, all members of the Committee and Even put in the Complaint Box of the College conspicuously installed.
- (e) **Committee for Differently Aabled**: To implement all govt. schemes/policies and to afford a congenial environment for respectable and recognizable growth and development of differently abled students and members of staff. In the committee all students and staff members belonging to this class will be associated and one or more representatives of this category serving in an educational institution and or NGO in the field may also be joined.
- (f) **Committee Against Sexual Harassment**: The committee will be constituted strictly as per the guidelines/directions of Law, UGC, GNDU and State/Central governments. The committee of female members from students and staff. NGO representative shall head the committee. All complaints of sexual harassment shall be speedily dealt with and recommendations given directly to the Chairman of St. Soldier group. Zero Tolerance shall be the policy of society in this regard.

St. Soldier Group
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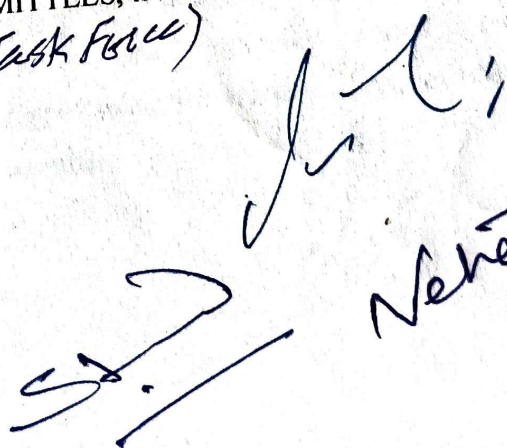
(g) **Anti-Ragging Committee:** The committee headed by Director/Principal shall be strictly as per law and directions/ guidelines of govt/UGC/GNDU. The students and staff shall have equal representation on the committee. All complaints shall be dealt with at once and both preventive and strict remedial measures will be taken under the policy of Zero Tolerance on this issue.

(h) **Campus Development & Upkeep Committee:** The committee shall involve a representative of top management, engineer of the group and representatives of staff and students for being 24X7 on the job. The areas of buildings, infrastructure, environment etc. will be within the scope of operation of the committee

(i) **Library Committee-** The committee headed by Director/ Principal shall include equal members of staff including Librarian and students. Every kind of upgradation and maintenance of library and its congenial environment is within the scope of its working.

2. **STUDENT COUNCIL:** The Student Council will consist of two teachers and three students appointed by the President. The council will formulate the policy in regard to the affairs of the students of the college and the same will be approved by the Society. The Student Council will consist of following Committees under it:

- i. **DISCIPLINE COMMITTEE**, which shall consist of two teachers and upto Ten student representatives for maintaining discipline in the college and various student functions to be organized in the
- ii. **ENVIRONMENT PROTECTION & CLEANLINESS COMMITTEE-** Consisting of one teacher and five student representatives for upgrading and up keeping environment in and around the College.
- iii. **YOGA CLUB-** With two teachers (One male & one female) and upto 6 students (3 boys and 3 girls) for organizing yoga camps and functions separately and jointly for girl and boy students.
- iv. **HUMAN VALUES PROGRESSION CELL-** With 3 teachers and 3 students for organizing lectures, visits, seminars and camps on inculcating human values.
- v. **OTHER COMMITTEES**, if found necessary may be constituted by the President. (Task Force)


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3. **STAFF COUNCIL**: Consisting of representatives of teaching and non-teaching staff in number decided by Director/Principal in proportion to their strength. The Council will elect one President and one Secretary. It will work for general welfare of staff in co-ordination with administration.
4. **ACADEMIC COUNCIL**- It shall consist of three senior teachers and three meritorious students of the College appointed by the President. It shall be responsible for all academic functions of the College and will have following committees. The duties and functions of such committees /cells shall be as prescribed by the President. All such Committees/Cells shall have representatives of staff and students in equal number.
- i. SYLLABUS COMMITTEE (BOARD OF STUDIES)
 - ii. SEMINAR COMMITTEE
 - iii. PUBLICATION COMMITTEE
 - iv. RESEARCH GUIDANCE & PROMOTION COMMITTEE
 - v. CONVOCATION COMMITTEE
 - vi. INTERNAL QUALITY ASSURANCE & ASSESSMENT CELL (IQAC)
 - vii. ADMISSION COMMITTEE.
 - viii. STUDENT PROGRESSION CELL.
 - ix. EXAMINATION & EVALUATION CELL
5. **PROFESSIONAL GUIDANCE AND GROOMING COUNCIL**- It shall consist of three teachers and three students who have special interest in the professional growth. The Constitution, Powers and Functions of these Committees shall be such as prescribed by the President. It shall have the following committees:
- i. MCC: MOOT COURT COMMITTEE
 - ii. INTERNSHIP COMMITTEE
 - iii. PROFESSIONAL & PLACEMENT PRACTICE CELL
 - iv. COMPETITIVE EXAMINATIONS SUPPORT CELL.
6. **CULTURAL COUNCIL**- It shall consist of three teachers and three students for preparing students and organising all cultural events and competitions.
7. **SPORTS COUNCIL**- The Council shall undertake various sports activities for students and prepare them for participation in various sports events. Three teachers and three students shall be its members.

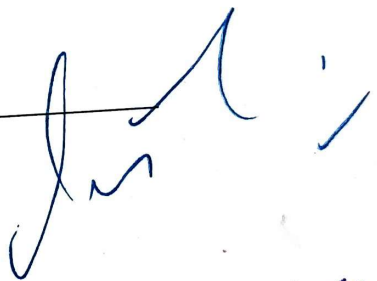
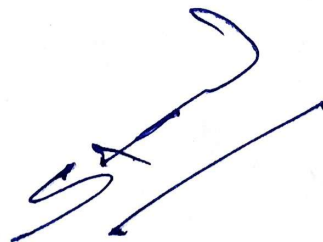
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8. **SOCIAL OUTREACH COUNCIL**- It shall consist of three teachers and three students. The object of this Council will be to connect the College with the outside agencies like NGOs, Law firms, Social organisations, State Departments etc. It shall consist of following committees:

- i. LEGAL AID COMMITTEE
- ii. NCC CAMPS/ NSS COMMITTEE
- iii. RED RIBBON COMMITTEE
- iv. OTHER COMMITTEES LIKE SUBJECT CLUBS AS PER THE REQUIREMENTS

*collaborative cell -
NCC Activities Cell.*

9. QUORUM & DURATION FOR MEETINGS: At least one meeting of each Council and Committee shall be held in a year. The minutes will be recorded and action taken discussed. The quorum for such meetings will be one half of the total members of the Council/ Committee/ Club. The society shall also meet a least once in a year.
10. AMENDMENT OF RULES: As per the needs of the students, the rules of this Constitution can be amended by passing in the Society by majority of total members.


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